

OAK PARK UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION
AGENDA #972

DATE: March 19, 2019

PLACE: **Oak Park High School Presentation Room – G9**
899 N. Kanan Road, Oak Park, CA 91377

TIME: **5:00 p.m. Closed Session – G9**
6:00 p.m. Open Session – G9

The Mission of the Oak Park Unified School District is to provide students with a strong foundation for learning, which meets the challenge of the present and of the future through a balanced education, that includes academic achievement, personal growth and social responsibility.

BOARD OF EDUCATION

Denise Helfstein, President

Barbara Laifman, Vice President

Allen Rosen, Clerk

Drew Hazelton, Member

Derek Ross, Member

Gavin Cornick, Student Board Member



Educating Compassionate and Creative Global Citizens

ADMINISTRATION

Dr. Anthony W. Knight, Superintendent

Ragini Aggarwal, Executive Assistant

Martin Klauss, Assistant Superintendent, Business & Administrative Services

Dr. Leslie Heilbron, Assistant Superintendent, Human Resources

Dr. Jay Greenlinger, Director Curriculum and Instruction

Enoch Kwok, Director, Educational Technology & Information Systems

Susan Roberts, Director, Pupil Services

Stewart McGugan, Director, Student Support and School Safety

Brendan Callahan, Director Sustainability, Maintenance and Operations

COPY OF ENTIRE AGENDA ON WEB SITE

www.opusd.org

INDIVIDUALS WHO REQUIRE SPECIAL ACCOMMODATION TO PARTICIPATE IN A BOARD MEETING, INCLUDING BUT NOT LIMITED TO AN AMERICAN SIGN LANGUAGE INTERPRETER, ACCESSIBLE SEATING OR DOCUMENTATION IN ACCESSIBLE FORMATS, SHOULD CONTACT THE SUPERINTENDENT'S OFFICE 72 HOURS PRIOR TO THE MEETING TO ENABLE THE DISTRICT TO MAKE REASONABLE ARRANGEMENTS TO ENSURE ACCOMODATION AND ACCESSIBILITY TO THIS MEETING. PHONE (818) 735-3206 OR FAX (818) 879-0372 or e-mail: raggarwal@opusd.org

Welcome to a meeting of the Oak Park Unified School District Board of Education. Routine items are placed under the Consent Calendar and are approved by a single vote of the Board. When the agenda is adopted, a member of the Board may pull an item from the Consent Calendar and transfer the item to an appropriate place on the agenda for discussion.

The President of the Board shall inquire if there is anyone in the audience who desires to address the board with respect to any items appearing on the closed session agenda, regular session agenda, or on any issue within the subject matter jurisdiction of the Governing Board. The speaker cards are available in the Board Room and must be completed and handed to Ragini Aggarwal, Executive Assistant, prior to the beginning of the meeting. All comments for either agenda items or non-agenda items must be limited to three minutes or less. In order to ensure that non-English speakers receive the same opportunity to directly address the Board, any member of the public who utilizes a translator shall be provided at least twice the allotted time to address the Board, unless simultaneous translation equipment is used to allow the Board to hear the translated public testimony simultaneously. (Government Code 54954.3)

Your comments are greatly appreciated. However, the Board cannot enter into a formal discussion at this time, nor can a decision be made. Matters warranting discussion will be placed on a future agenda. The information on the speaker card is voluntary but will assist the Board President in conducting the meeting. Thank you for your cooperation and compliance with these guidelines

All Board Actions and Discussions are electronically recorded and maintained for thirty days. Interested parties may review the recording upon request. Upon request by a student's parent/guardian, or by the student if age 18 or older, the minutes shall not include the student's or parent/guardian's address, telephone number, date of birth, or email address, or the student's name or other directory information as defined in Education Code 49061. The request to exclude such information shall be made in writing to the secretary or clerk of the Board. (Education Code 49073.2)

Agenda and supporting documents are available for review prior to the meeting at the District Office located at 5801 Conifer Street, Oak Park, CA 91377

NEXT REGULAR MEETING

Tuesday, April 23, 2019

**Closed Session at 5:00 p.m. Open Session at 6:00 p.m.
Oak Park High School, Presentation Room, G9**

AGENDA IS POSTED AT THE FOLLOWING LOCATIONS IN OAK PARK:

District Office, 5801 East Conifer St.
Brookside Elementary School, 165 N. Satinwood Ave.
Oak Hills Elementary School, 1010 N. Kanan Rd.
Red Oak Elementary School, 4857 Rockfield St.
Medea Creek Middle School, 1002 Double Tree Rd
Oak Park High School, 899 N. Kanan Rd.
Oak View High School, 5701 East Conifer St
Oak Park Library, 899 N. Kanan Rd.
Internet Home Page: <http://www.opusd.org/>

**OAK PARK UNIFIED SCHOOL DISTRICT
AGENDA – REGULAR BOARD MEETING #972
March 19, 2019**

**CALL TO ORDER – Followed by Public Comments/5:00 p.m.
CLOSED SESSION: 5:00 p.m.
OPEN SESSION: 6:00 p.m.**

The Oak Park Unified School District Board of Education will meet in Regular Session at the **Oak Park High School Presentation Room – G9**, Oak Park, California.

I. CALL TO ORDER: _____ p.m.

II. PUBLIC SPEAKERS – CLOSED SESSION AGENDA ITEMS

III. RECESS TO CLOSED SESSION FOR DISCUSSION AND/OR ACTION ON THE FOLLOWING ITEMS:

A. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE

B. PUBLIC EMPLOYEE EMPLOYMENT : Custodian Subs, Food Service Assistant I Subs, Custodian Sub, Extended Care Program Assistant Site Leaders, Special Education Temp Contract .5 FTE

C. CONFERENCE WITH LABOR NEGOTIATOR

Agency designated representatives: Leslie Heilbron and Martin Klauss
Employee organizations: Oak Park Teachers Association & Oak Park Classified Association

IV. CALL TO ORDER – RECONVENE IN OPEN SESSION AT: _____ p.m.

A. ROLL CALL

B. FLAG SALUTE

C. REPORT OF CLOSED SESSION ACTIONS TAKEN

D. ADOPTION OF AGENDA

V. PUBLIC SPEAKERS: SPEAKERS ON AGENDA AND NON-AGENDA ITEMS

VI. OPEN COMMUNICATIONS/PRESENTATIONS

A. BOARD REPORTS/DISCUSSION/COMMUNICATIONS

1. Presentation of Recognition to Oak Park High School Girls Basketball Team
2. Remarks from Board Members
3. Remarks from Student Board Member

4. Remarks from Superintendent
5. Report from School Site Councils
6. Report from Oak Park Education Foundation
7. Report from Oak Park Municipal Advisory Council
8. Presentation on Safe Kids Task Force Data and Social Emotional Wellness by Mr. Stewart McGugan
9. Report on BrightBytes Data and Technology Update, Dr. Jay Greenlinger and Ellen Chevalier

B. BUSINESS SESSION:

1. CONSENT AGENDA

Consent items shall be items of a routine nature or items for which no Board discussion is anticipated and for which the Superintendent recommends approval.

At the request of any member of the Board, any item on the Consent Agenda shall be removed and given individual consideration for action as a regular agenda item.

- a. [Approve Minutes of Regular Board Meeting February 19, 2019](#)
Board Bylaw 9324 requires Board approval of minutes from previous meetings
- b. [Public Employee/Employment Changes 01CL24118-01CL24133 & 01CE09391-01CE09429](#)
Board approval required for public employee employment and changes
- c. [Approve Purchase Orders – February 1 - February 28, 2019](#)
Board Policy 3300 requires Board approval of Purchase Orders
- d. [Approve Overnight Trip for Oak Park High School Health Occupational Students of America \(HOSA\) Club Members State Leadership Conference - March 28-31, 2019, Sacramento, CA](#)
Board Policy 6153 requires Board approval for student overnight trips
- e. [Approve Overnight Trip for Oak Park High School Journalism/Yearbook Students to Attend JEA/NSPA Spring National Journalism Convention – April 25-27, 2019, Anaheim, CA](#)
Board Policy 6153 requires Board approval for student overnight trips
- f. [Approve Overnight Trip for Oak Park High School Future Business Leaders of America \(FBLA\) State Conference – April 25-28, 2019 – Sacramento, CA](#)
Board Policy 6153 requires Board approval for student overnight trips
- g. [Approve Overnight Trip for Oak Park High School Athletic Teams to Attend Spring CIF Play-Offs](#)
Board Policy 6153 requires Board approval for student overnight trips
- h. [Approve Renewal Agreement for Mandated Cost Program Advisory and Compliance Services](#)
Board Policy 3312 requires Board approval for contract of services
- i. [Approve Notice of Completion, Measure S Project 19-01S, Multipurpose Room Structural Repairs at Red Oak Elementary School](#)
Per provisions of Education Code 17315, Board approval is required for Notice of Completion

ACTION

2. CURRICULUM AND INSTRUCTION

- a. [Approve 2018-19 School Plans for Student Achievement](#)
Education Code 64001 requires Board approval for School Plans for Student Achievement

b. Approve the District Instructional Calendar for 2020-2021

Board Policy 6111 requires Board approval for school year calendar

c. Approve Updated Board Policy and New Administrative Regulation 6152.1 – Placement in Mathematics Courses, and Review Math Pathways

Board Policy updated to clarify which policy components are mandated and to expand program evaluation to include a report on the percentage of students who have successfully completed mathematics courses that satisfy the requirements for entrance to the University of California and California State University. New regulation includes material formerly in BP, including the appeals process, the requirement to post the policy on the district's web site, and circumstances under which staff recommendations may be considered in course placement. Regulation also includes examples of objective academic measures that may be used to place students in mathematics courses.

d. Approve Updated Board Policy 6142.92 – Mathematics Instruction

Board Policy is being updated to correspond with the revisions to Board Policy 6152.1

3. BUSINESS SERVICES

a. Approve Acceptance of Donation

Board approval required to accept donation made to the District or District Schools

b. Adopt Resolution #19-08, Calling for Full and Fair Funding of California's Public Schools

Board approval required to approve Resolution in support of Full and Fair funding of California Public Schools

c. Adopt Resolution #19-09, Calling for Special Education Funding for California's Public Schools

Board approval required to approve Resolution in support of Special Education Funding for California Public Schools

d. Discuss 2019 Measure S Bond Priority Projects Plan and Related Funding Issues

Board will discuss the plan for projects to be funded by Measure S Bond in 2019

e. Approve Award of Bid, Measure S Project 17-47S, DSA Certification of Administration Building at Brookside Elementary School

Board approval required for projects funded by Measure S Bond fund

f. Approve Agreement for DSA Inspection Services, Measure S Project 17-47S, DSA Certification of Administration Building at Brookside Elementary School

Board Policy 3312 requires Board approval for contracts for services

g. Approve Agreement for DSA Test and Inspection Services, Measure S Project 17-47S, DSA Certification of Administration Building at Brookside Elementary School

Board Policy 3312 requires Board approval for contracts for services

h. Adopt Resolution #19-10, Redeposit Payroll for Tax Deferral on Employee Contributions to California State Teachers' Retirement Systems(CalSTRS)

Board approval required to adopt a Resolution which enables CalSTRS' employees to purchase service credit on a pre-tax basis.

i. Approve Change Order 1, Measure R Project 18-41R, Relocatable Classroom Repairs at Multiple Sites

Board approval required for change orders, per Cal. Pub. Cont. Code §20118.4

j. Approve Notice of Completion, Measure R Project 18-41R, Relocatable Classroom Repairs at Multiple Sites

Per provisions of Education Code 17315, Board approval is required for Notice of Completion

k. Approve Certification of 2018-19 Second Interim Financial Report and Budget Revisions

Board approval required for Certification of Second Interim Budget Revisions

1. Adopt Resolution #19-11, Participation in CSBA California School Cash Reserve Program

Board approval required to approve Resolution to participate in TRAN

4. HUMAN RESOURCES

a. Approve 2020-2021 Classified Employees Holiday Calendar

Board approval required for Classified Employees Holiday calendar

5. BOARD POLICIES

a. Approve Deletion of Board Policy 1020 – Youth Services – First Reading

Board Policy deleted and key concepts moved to BP 1400 – Relations Between Other Governmental Agencies and the Schools.

b. Approve Amendment to Board Policy 1400 – Relations Between Other Governmental Agencies and the Schools – First Reading

Board Policy revised to delete material regarding the use of school facilities as a polling place, now addressed in BP 1330 - Use of School Facilities. Policy adds material on collaboration with local government agencies, formerly in BP 1020 - Youth Services.

c. Approve Adoption of New Board Policy 3513.4 – Drug and Alcohol Free Schools – First Reading

New Board Policy prohibits the possession, use, or sale of drugs or alcohol by any person on district property and addresses enforcement and discipline for violations of this policy. Policy also reflects NEW LAW (Proposition 64, 2016) which prohibits any person from possessing, smoking, or ingesting cannabis on school grounds while children are present.

d. Approve Amendment to Board Policy 5146 – Married/Pregnant Parenting Students – First Reading

Board Policy updated to reflect NEW LAW (AB 2289) which requires notification to parents/guardians and to pregnant and parenting students of their rights under the law; authorizes an excused absence for a parenting student to care for a sick child without a physician's note; provides that a pregnant or parenting student is entitled to eight weeks of parental leave, or longer if deemed medically necessary by the student's physician; and authorizes the use of uniform complaint procedures for complaints alleging noncompliance with the law.

e. Approve Amendment to Board Policy and Administrative Regulation 6178 – Career Technical Education – First Reading

Board Policy updated to reflect NEW FEDERAL LAW (P.L. 115-224) which reauthorizes the Carl D. Perkins Career and Technical Education Act, retitled as the Strengthening Career and Technical Education for the 21st Century Act, and NEW LAW (AB 1808) which amends the California Career Technical Education Incentive Grant Program. Material regarding activities for special populations and consultation with private school representatives moved to AR. Material on program evaluation revised to add requirement to review measures of career technical education pathway completion as part of the annual review of progress toward the goals in the local control and accountability plan (LCAP). Regulation revises section on "Federal Grants for Career Technical Education (Perkins)" to reflect P.L. 115-224, including streamlining the uses of grant funds, adding a requirement for a needs assessment, and changing the definition of "special needs populations." Regulation also deletes section on "Tech Prep Programs" as those programs are no longer funded and are repealed by P.L. 115-224. Section on "Linked Learning Programs" deletes Note regarding linked learning pilot program which repealed on its own terms.

VII INFORMATION ITEMS

1. [Month 6 Enrollment and Attendance Report](#)
2. [Monthly Cash Flow Report](#)
3. [Monthly Measure S Status Report](#)
4. [Monthly General Fund Budget Report](#)

VIII. OPEN DISCUSSION

IX. ADJOURNMENT:

There being no further business before this Board, the meeting is declare adjourned at ____ p.m.

X. SCHOOL REPORTS/SCHOOL SITE COUNCIL REPORTS

1. [Brookside Elementary School Report](#)
2. [Oak Hills Elementary School Report](#)
3. [Red Oak Elementary School Report](#)
4. [Medea Creek Middle School Report](#)
5. [Oak Park High School Report](#)
6. [Oak View High School/Oak Park Independent School](#)
7. [Oak Park Neighborhood School](#)